



**MAITLAND CITY IMPROVEMENT DISTRICT NPC**

REG No: 2010/014354/08

Pinewatch Place, Cnr Camp & Sydow Streets, Maitland, 7405

[www.maitcid.co.za](http://www.maitcid.co.za)

| [enquiries@maitcid.co.za](mailto:enquiries@maitcid.co.za) |

021 510 8059

Notice is hereby given of the Annual General Meeting of the Maitland City Improvement District NPC (MAITCID) that will take place on the 7 November 2016 at 12:00 at the Pinewatch Place, Cnr Camp & Sydow Streets, Maitland where the following items will be discussed.

## **AGENDA**

1. Registration
2. Welcome & Apologies, Quorum to constitute a meeting
3. Approval of previous AGM Minutes
4. Chairman's Report
5. Noting of Audited Financial Statements 2015-16
6. CID Manager's feedback, SRA's Operations 2015-16
7. Approval of Implementation Plan 2017-18
8. Approval of Budget 2017-18 and usage of Surplus Funds 2017-18
9. Appointment of Auditors
10. Appointment of Company secretary
11. Election of Board Members
12. General / Q & A
13. Adjournment

**Please note the following:**

**The present Directors of the Maitland City Improvement District NPC and their respective portfolios are:**

<b>Name</b>	<b>Current SRA Portfolio</b>	<b>Company</b>
Helen Brown	Chair Person	Name Badges
Thomas Blatherwick	Director	Zonewatch
Chris Blatherwick	Director	Zonewatch
Shaughn Emmenes	Director	
Avi Milstein	Director	A & D Distributors

All owners of Business property are invited to attend. However, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members' meeting for so long as he is so in arrears except if the member can prove that he is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 24 October 2016 (two weeks before AGM) to be approved and accepted at a meeting of the Board of directors of the Maitland City Improvement District NPC (MAITCID) prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form may be delivered at the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting; OR may be handed to the Chairperson of the Meeting by no later than 10 minutes prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries in advance of the meeting should please be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Financial Accounts can be downloaded from the website.

The following documentation is available at the AGM and on the Maitland City Improvement District NPC (MAITCID) website at [www.maitcid.co.za](http://www.maitcid.co.za):

- Membership list
- Clippings of adverts, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan and Budget 2017-2018
- Membership application form
- Nomination as Director form
- Proxy form