



# MAITCID

**MAITLAND CITY IMPROVEMENT DISTRICT**

## AGM OCTOBER 2017

**MINUTES OF THE MAITLAND CID AGM HELD ON 24 OCTOBER 2017 AT PINEWATCH PLACE, CORNER CAMP & SYDOW ROADS MAITLAND AT 16H00**

**Present**

Helen Brown (HB)	Chairperson and Director – Maitland CID
Shaughn Emmenes (SEM)	Director – Maitland CID
Avi Milstein (AM)	Director – Maitland CID
Sue-Anne Blatherwick	Director – Maitland CID
Chris Blatherwick (CB)	Co-opted Director – Maitland CID
Shaun Evans (SE)	Co-opted Director – Maitland CID
Gene Lohrentz (GL)	CID Manager (Geocentric as Management Company)
Gerhard Van Rensberg (GvR)	CID Manager (Geocentric as Management Company)

Thomas Blatherwick resigned and his resignation was submitted to the CIPC on 23 March 2017.

**Apologies**

See attached attendance register for additional attendees:

<b>1. WELCOME</b> The Chairperson welcomed all present. She handed the proceedings over to Gene Lohrentz. GL also welcomed all present.	ALL
<b>2. QUORUM TO CONSTITUTE A MEETING</b> GL indicated that no proxies have been received. GL indicated that a quorum is present and that the meeting is properly constituted.	ALL
<b>3. APPROVAL OF PREVIOUS MINUTES AND MATTER ARISING</b> The members of the meeting approved the minutes of the previous AGM. There were no matters arising.	ALL
<b>4. APPROVAL OF ANNUAL FINANCIAL STATEMENT</b> GL tabled the Audited Financial Statements. The members of the meeting approved the Financial Statements.	ALL
<b>5. APPROVAL OF ANNUAL IMPLEMENTATION PLAN</b> GL tabled the proposed Implementation Plan for 2018-19. The members of the meeting approved the Implementation Plan.	ALL

<p><b>6. APPOINTMENT OF AUDITORS FOR 2018/2019 &amp; COMPANY SECRETARY</b> GL proposed that MAITCID continue to use C2M as auditors and company secretary. The meeting approved the proposal.</p>	ALL
<p><b>7. STAND DOWN &amp; ELECTION OF ONE THIRD OF THE BOARD</b> As per the requirements of the Company's Act one third Board needs to step down. In this respect GL indicated that Thomas Blatherwick has already resigned during the year. Helen Brown resigned but made herself available for re-election. GL noted that no new nomination was received before the meeting. There were no new nominations from the floor. Helen Brown was re-elected.</p>	ALL
<p><b>8. BUDGET APPROVALS</b></p> <ul style="list-style-type: none"> <li>• GL tabled a number of budget items related to the current budget and the 2018-19 budget.</li> <li>• This year the retention refund amounts to R 164 868 excluding VAT</li> <li>• Since the Maitland CID started the CCTV project in 2013 Zonewatch monitored all our CCTV cameras for free. Zonewatch would like to be compensated for this service as from 1 November 2017.</li> <li>• Since 2010 Zonewatch housed the Maitland CID offices for free. Zonewatch would like to be compensated for this as from 1 November 2017.</li> <li>• This amounts to R 44 400 for rental for 8 months and R 96 000 for CCTV monitoring for 8 months at R 12 000 per month – a total of R 140 400 which will be covered by the retention refund.</li> <li>• GL asked the meeting to approve these expenditures for the current financial year as from 1 November 2017. The members of the meeting approved the additional spending.</li> <li>• GL then presented the budget for 2018-19 and the surplus utilisation for 2018-19 which amounts to R 250 000 for additional public safety services.</li> <li>• GL explained that this budget allows for 4 foot patrollers during the week, daytime, deployed throughout Maitland</li> <li>• The budget allows for 2 x 24/7 patrol vehicles with trained response officers – however, they will not be armed with sharp-point ammunition but will have alternative means such as taser guns</li> <li>• The budget allows for 1 Public Safety Supervisor during the day for week days with a vehicle that will also oversee neighbouring SRBID</li> <li>• The budget allows for a CCTV monitoring fee which will allow an increase in the number of CCTV operators in the Zonewatch Control Room to also cater for future capacity in terms of hardware and the addition of cameras that may be added.</li> <li>• The members of the meeting approved the budget</li> </ul>	ALL
<p><b>9. CHAIRMAN'S REPORT</b> GL presented the feedback report to the meeting. GL showed an additional presentation on TIK. GL presented the meeting with statistics of the work done during the past year in the Maitland CID.</p>	
<p><b>10. QUESTIONS</b></p>	

There were no questions.	
<b>11. CLOSURE</b> The Chairperson thanked all present and closed the meeting.	